

ACCA Steering Committee Meeting, Nairobi, Kenya: 15 – 16 February 2016



ACCA SC members group photo taken during the SC meeting in Nairobi

Table of Contents

1.1 Overview	2
1.2 Objectives.....	2
1.3 Outcomes.....	3
1.4 Agenda	4



1.1 OVERVIEW

Following the grant approval from the 11th Hour Project, the ACCA steering Committee (SC) Members convened for a meeting in Nairobi, Kenya from 15 – 16 February 2016. This marked the first ACCA SC meeting since the appointment of the SC members in September 2014. The meeting had simultaneous interpreting services (French-English, English-French) which enabled all participants to participate in the discussions. The list of SC members who attended the meeting included:

- Pasience Mlowe – Legal and Human Resources Centre (Tanzania);
- Abiodun Baiyewu – Global Rights Nigeria (Nigeria);
- Christian Mounzeo – *Rencontre pour la Paix et les Droits de l’Homme* (Congo Republic);
- Michel Yoboue - *Groupe de Recherche et de Plaidoyer sur les Industries Extractives* (Cote d’Ivoire);
- Eric Kajemba - *Observatoire Gouvernance* (Democratic Republic of Congo); and
- Mutuso Dhliwayo - Zimbabwe Environmental Law Association (Zimbabwe).

With the exception of one member, Delphine Djiraibe – Public Interest Law Centre (Chad), all ACCA SC members were present at this meeting, giving it the necessary quorum to decide on ACCA-related matters. In addition to the SC members, the meeting was attended by Damian Oakes who is the ACCA coordinator. The different sessions were facilitated by different people, depending on the subject matter and the expertise available.

1.2 OBJECTIVES

The two days spent in Kenya were loosely divided between discussing internal SC matters, matters pertaining to ACCA more broadly, and planning for the upcoming ACCA General Assembly. The objectives for the 2-day meeting is reflected as per below:

Day 1: ACCA SC governance

- Building trust and a sound working relationship within the ACCA SC;
- Giving a sense of direction to the work of the ACCA and a road map to ensure we reach that destination;
- Nominating a chairperson of the ACCA SC, and assigning duties for the chairperson – discussion on the role that the chairperson of the SC will play within the ACCA; and
- Refining the 1st objective of the ACCA Action Plan - (how can the SC together with the Coordinator reach this goal/ 1-2 year working plan).

Day 2: planning for the ACCA General Assembly Meeting

- Redefining duties of the general ACCA membership in the realisation of the road map to achieve the Coalition’s 1-2 year plan – how to involve the general membership in the realisation of the work plan;



- Defining the purpose that the members currently serve within the membership – exploring ways on galvanising support and commitment from the membership in the realisation of the Coalition’s objectives;
- Planning for the ACCA General Assembly (GA);
- Capacity building at the GA – what are ACCA’s needs in terms of capacity building?
- Panel discussions and format – suggestions on types of participants, moderators for different panels; and
- Breakdown of the 2-3 year work plan, and call for contributions from ACCA membership.



SC members deliberating during the SC meeting

1.3 OUTCOMES

The noteworthy achievements that emerged from this meeting include:

- Election of two SC co-Chairpersons: Michel Yoboue - Groupe de Recherche et de Plaidoyer sur les Industries Extractives (Cote d’Ivoire) and Abiodun Baiyewu (Global Rights Nigeria);
- Reworking and finalising the Norms and Procedures for the SC;



- Reworking the Norms and Procedures for General membership (to be discussed and finalised during the GA);
- Producing an ACCA Action Plan and Strategy Plan;
- Identifying key focus areas for the work streams: FPIC and access to remedy, and the blueprint for the terms of reference on FPIC and access to remedy; and
- Setting the dates, format and draft agenda for the General Assembly, as well as a fundraising strategy and goals in that regard.

The ACCA SC meeting achieved all of its intended outcomes, and more. Owing to the success of the meeting, it was unanimously agreed that the SC will endeavour to meet in person at least twice year, over and above the SC meeting that takes place during the ACCA GA - depending on the availability of resources.

1.4 AGENDA

Detailed objectives and derivables for the meeting (day 1)

Part 1: 09:00 – 09:30 (Damian)

- Welcome and introductions;
- Ground rules – please ensure that cellphones are turned to silent, respect of time allocations as per the agenda, bathroom locations;
- Assigning note-takers (English and French) for the meeting; and
- What is the purpose of ACCA? – Brief feedback from the members (perhaps go around the table and ask each of the members for their answer in 2 minutes) – to be kept in mind throughout the meeting.

Internally within the SC:

09:30 – 10:30 (Lien)

- Review the progress made within the ACCA (feedback from members)
- Review of funding within the ACCA
- How to build trust and a sound working relationship within the ACCA SC? – strategies for creating synergies between the SC members and the coalition more broadly;
- What does it mean to be a SC member? Assigning duties and responsibilities of SC members; review of the ACCA SC internal norms and procedures;

10:30 – 10:45 – Tea



10:45 – 12:00 (Lien cont.)

- Continue discussion(?)
- Nominate a chairperson of the ACCA and assign duties for the chairperson – discussion on the role that the chairperson of the SC will play within the ACCA; and
- Refining the 1st objective of the ACCA Action Plan - (how can the SC together with the coordinator reach this goal – 1-2 year working plan).
- General modus operandi of the coalition (different models/ approaches – member drive vis-à-vis the secretariat playing a more active role with the use of ad hoc external parties)

12:00 – 13:00 Lunch

General membership

13:00 – 14:30

- How does one become a member of ACCA? – Reflection of the Addis conversation;
- Redefining duties of the general ACCA membership in the realisation of the road map to achieve the Coalition's 1-2 year plan – how to involve the general membership in the realisation of the work plan; and
- Defining the purpose that the members currently serve within the membership - Ways on galvanising support and commitment from the membership in the realisation of the Coalition's objectives.

14:30 – 16:00

- Communicating the outcome of the meeting to the general ACCA members – proposals for an article on the meeting to appear in the ACCA quarterly newsletter;
- Group photo; and
- Voting for the chairperson of the SC.

Closing of day one

Day 2 planning for the GA

Part 1: Membership 09:40 – 10:40

- General modus operandi of the Coalition (different models/ approaches – Example of ICAR;



- Drafting of the internal norms and procedures for ACCA members; and
- Identifying key events for 2016 calendar;
- Membership

Part 2: Objectives and direction of the GA: 10:40 – 11:40

- What do we wish to gain from the GA? – Suggestions from members
- Ways on which to achieve our objectives - suggestions from members
- Theme for this year's GA - suggestions from SC members
- How do these objectives fit into the broader ACCA strategy and goals - suggestions from members
- How do we gain momentum ahead of the GA? – Suggestions from members

Tea

Part 3: Strategy: 11:40 – 12:40

- Review of ACCA budget – which ACCA members will be sponsored? - Suggestions from members
- Ideas on fundraising for ACCA GA - suggestions from members
- Capacity building sessions – What are ACCA's needs in terms of capacity building?
- Panel discussions and format – suggestions on types of participants, chairpersons for different panels; (To be determined by the theme of this year's GA)
- Breakdown of the 2-3 year work plan, and call for contributions from ACCA membership;

Lunch: 12:40 – 13:40

Part 4: Closing of day 2 and meeting in Nairobi – 13:40 – 14:40

- Finalising the norms and procedures documents;
 - Video interviews and photos of/ with SC members;
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